



# LLOYDMINSTER

## City of Lloydminster

### Minutes of a Governance and Priorities Meeting

Date: Monday, March 20, 2023  
Time: 1:30 pm  
Location: Council Chambers

Members Present Mayor Gerald Aalbers  
Councillor Aaron Buckingham  
Councillor Michael Diachuk  
Councillor Glenn Fagnan  
Councillor Lorelee Marin  
Councillor Jonathan Torresan  
Councillor Jason Whiting

Staff Present Dion Pollard, City Manager  
Doug Rodwell, City Clerk  
Denise MacDonald, Chief Financial Officer  
Tracy Simpson, Executive Manager, Community Development Services  
Don Stang, Executive Manager Operations  
Marie Pretty, Chief of Staff  
Wendy Leaman, Executive Coordinator  
Marilyn Lavoie, Manager Legislative Services  
Hailey Stark, Legislative Services Admin  
Shannon Rowan, Legislative Services Coordinator

#### 1. Call to Order and Silent Moment of Personal Reflection

Mayor Aalbers called the meeting to order at 1:30 PM.

#### 2. Approval of the Agenda

Motion No.: 92-2023  
Moved By: Councillor Buckingham  
Seconded By: Councillor Marin



That the Agenda dated March 20, 2023 be approved.

**CARRIED**

**3. Approval of the Previous Meeting Minutes**

Motion No.: 93-2023

Moved By: Councillor Buckingham

Seconded By: Councillor Marin

That the Governance and Priorities Committee Meeting Minutes dated February 13, 2023 be approved.

**CARRIED**

**4. Public Presentations**

**4.1 Hamid Rahmanian**

The Committee was presented information regarding backyard hens.

**5. Administration Presentations**

**5.1 2021 Outstanding Stormwater Utility Charge – Transfer to Taxes**

Administration presented the 2021 Outstanding Stormwater Utility Charge - Transfer to Taxes information report to the Committee.

**5.2 Fire Service 2022 Annual Report**

The Committee received the Fire Service Annual Report for 2022.

Councillor Torresan exited the meeting at 2:39 PM.

**5.3 2022 Quarter 4 RCMP Report**

The Committee was provided with the 2022 Quarter 4 RCMP Report.

Councillor Torresan returned to the meeting at 2:44 PM.

Councillor Buckingham exited the meeting at 3:04 PM and returned at 3:06 PM.

Councillor Diachuk exited the meeting at 3:12 PM and returned at 3:13 PM.

Motion No.: 94-2023

Moved By: Councillor Diachuk

Seconded By: Councillor Whiting



That the March 20, 2023 Governance and Priorities Committee recess for a short break at 3:24 PM.

**CARRIED**

**5.4 What We Heard – Bylaws and Policies – Lot Grading, Excavation, and Development Security**

The March 20, 2023 Governance and Priorities Committee meeting reconvened at 3:36 PM.

Administration provided the Committee with a report highlighting comments made by the public during a recent presentation.

**6. Governance and Priorities Matters**

**6.1 Draft Municipal Development Plan**

The Committee was presented the Draft Municipal Development Plan.

**6.2 Draft Downtown Façade and Building Improvement Program Policy**

Administration presented the Draft Downtown Façade and Building Improvement Program Policy to the Committee.

Councillor Torresan exited the meeting at 4:41 PM.

**6.3 Downtown Area Redevelopment Committee - Terms of Reference - Update**

Councillor Torresan returned to the meeting at 4:43 PM.

The Committee was presented with updates to the Downtown Area Redevelopment Committee Terms of Reference.

**6.4 Draft Employee Code of Conduct Policy**

Administration presented the Draft Employee Code of Conduct Policy to the Committee.

**6.5 Draft Electronic Communications Bylaw**

The Committee was provided with a draft of the Communications Bylaw.

**6.6 Draft Tax Arrears Agreement Policy**

Administration presented the Draft Tax Arrears Agreement Policy to the Committee.



**6.7 Draft Procedure Bylaw**

The Committee was presented with the Draft Procedure Bylaw.

**6.8 Draft Designated Offices Bylaw**

Administration presented the Draft Designated Offices Bylaw to the Committee.

**6.9 Draft Financial Administration Bylaw**

The Committee was presented with the Draft Financial Administration Bylaw.

**6.10 Draft Public Notification and Advertising Bylaw.**

Administration presented the Draft Public Notification and Advertising Bylaw to the Committee.

**7. Inquiries from the Media**

There were no requests from the media.

**8. In Camera Session**

Motion No.: 95-2023

Moved By: Councillor Marin

Seconded By: Councillor Whiting

That the March 20, 2023 Governance and Priorities Committee Meeting go into a closed session as per LAFOIP Section 16(1)(a) at 5:29 PM.

**CARRIED**

Motion No.: 96-2023

Moved By: Councillor Fagnan

Seconded By: Councillor Marin

That the March 20, 2023 Governance and Priorities Committee Meeting resume open session at 6:49 PM.

**CARRIED**



**9. Adjournment**

Motion No.: 97-2023

Moved By: Councillor Diachuk

That the March 20, 2023 Governance and Priorities Committee Meeting be adjourned at 6:50 PM.

**CARRIED**

(Sgd. By: Gerald S. Aalber)

MAYOR

(Sgd. By: Doug Rodwell)

CITY CLERK