



LLOYDMINSTER

City of Lloydminster

Minutes of a Regular Council Meeting

Date: Monday, October 2, 2023
Time: 1:30 pm
Location: Council Chambers

Members Present
Mayor Gerald Aalbers
Councillor Aaron Buckingham
Councillor Michael Diachuk
Councillor Glenn Fagnan
Councillor Lorelee Marin
Councillor Jonathan Torresan
Councillor Jason Whiting

Staff Present
Dion Pollard, City Manager
Doug Rodwell, City Clerk
Denise MacDonald, Chief Financial Officer
Tracy Simpson, Executive Manager, Community Development Services
Don Stang, Executive Manager Operations
Marie Pretty, Chief of Staff
Rachelle Sparks, Executive Coordinator
Leo Pare, Director Communications
Marilyn Lavoie, Manager Legislative Services
Shannon Rowan, Legislative Services Coordinator
Kirsten DeSchover, Legislative Services Admin

1. Call to Order and Silent Moment of Personal Reflection

Mayor Aalbers called the meeting to order at 1:30 PM.



2. Additions/Deletions to the Agenda

3. Approval of the Agenda

Motion No. 347 -2023

Moved By: Councillor Whiting

Seconded By: Councillor Buckingham

That the Agenda dated October 2, 2023 be approved.

CARRIED

4. Approval of the Previous Meeting Minutes

Motion No. 348-2023

Moved By: Councillor Whiting

Seconded By: Councillor Buckingham

That the Regular Council Minutes dated September 25, 2023 be approved.

CARRIED

5. Business Arising from the Minutes

6. New Business; Department Reports

6.2 Office of the City Clerk

6.2.1 2024 ATCO Franchise Agreement Fee

Motion No. 349-2023

Moved By: Councillor Buckingham

Seconded By: Councillor Marin

That Council request that the ATCO Electric Franchise Fee be amended to 12.5%, and ATCO Gas Franchise Agreement Fee be amended to 26.5%, effective January 1, 2024.

CARRIED

6.3 Chief Financial Officer



6.3.1 Donation Policy No. 134-12

Motion No. 350-2023
Moved By: Councillor Marin
Seconded By: Councillor Fagnan

That Council approve Donation Policy No. 134-12 as presented.

CARRIED

6.3.2 Tangible Capital Asset Policy No. 134-13

Motion No. 351-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Marin

That Council approve the Tangible Capital Asset Policy No. 134-13 as presented.

CARRIED

6.4 Community Development Services

6.4.1 Protective Services Building – SCR Furniture Sole Source Request

Motion No. 352-2023
Moved By: Councillor Diachuk
Seconded By: Councillor Fagnan

That Council approve the Sole Source award of the Saskatchewan Crime Reduction Unit and 911 Call Center Furniture award to Office Concepts of Calgary for \$85,000, excluding delivery and GST, to be allocated from 2023 Capital Budget Project No.:2221001 and No.:2224104 and that the Mayor and City Clerk be authorized to sign and seal all necessary documents. In addition, that Council approve a contingency allowance of 10% in the amount of \$8,500, excluding GST to be allocated from 2023 Capital Budget Projects No.:2221001 and No.:2224104.

CARRIED

6.5 Operations



6.5.1 Land Use Bylaw Update Project

Motion No. 353-2023
Moved By: Councillor Torresan
Seconded By: Councillor Marin

That Council accept the report on the Land Use Bylaw Update Project as information.

CARRIED

7. Bylaws

7.1 Bylaw No. 25-2021, Offsite Levy Bylaw

Motion No. 354-2023
Moved By: Councillor Torresan
Seconded By: Councillor Buckingham

That Council grant second reading to Bylaw No. 25-2021, Offsite Levy Bylaw.

CARRIED

Motion No. 355-2023
Moved By: Councillor Torresan
Seconded By: Councillor Buckingham

That Council grant third and final reading to Bylaw No. 25-2021, Offsite Levy Bylaw.

CARRIED

8. Mayor/Councillor Reports

Mayor Aalbers, Councillor Diachuk, Councillor Torresan and Councillor Marin spoke about the Alberta Municipalities Conference.

9. Any Other Matters

10. Inquiries from the Media

The media requested to speak with Mayor Aalbers.



Motion No. 356-2023
Moved By: Councillor Diachuk
Seconded By: Councillor Fagnan

That the October 2, 2023 Regular Council Meeting recess for a short break at 2:45 PM.

CARRIED

11. In Camera Session

The media interviews were conducted and then the October 2, 2022 Regular Council Meeting reconvened at 2:57 PM.

Motion No. 357-2023
Moved By: Councillor Buckingham
Seconded By: Councillor Diachuk

That the October 2, 2023 Regular Council Meeting go into a closed session as per LAFOIP (Section 16(1)(a) at 2:58 PM.

CARRIED

Motion No. 358-2023
Moved By: Councillor Buckingham
Seconded By: Councillor Diachuk

That the October 2, 2023 Regular Council Meeting resume open session at 4:16 PM.

CARRIED



12. Adjournment

Motion No. 359-2023

Moved By: Councillor Buckingham

That the October 2, 2023 Regular Council Meeting be adjourned at 4:17 PM.

CARRIED

(Sgd. By Gerald S. Aalbers)

MAYOR

(Sgd. By Doug Rodwell)

CITY CLERK