



LLOYDMINSTER

City of Lloydminster

Minutes of a Regular Council Meeting

Date: Monday, December 11, 2023
Time: 1:30 pm
Location: Council Chambers

Members Present Mayor Gerald Aalbers
Councillor Michael Diachuk via Zoom Call
Councillor Glenn Fagnan
Councillor Lorelee Marin
Councillor Jason Whiting

Members Absent Councillor Jonathan Torresan

Staff Present Dion Pollard, City Manager
Doug Rodwell, City Clerk
Denise MacDonald, Chief Financial Officer
Tracy Simpson, Executive Manager, Community Development Services
Don Stang, Executive Manager Operations
Marie Pretty, Chief of Staff
Wendy Leaman, Executive Coordinator
Leo Pare, Director Communications
Marilyn Lavoie, Manager Legislative Services
Shannon Rowan, Legislative Services Coordinator
Kirsten DeSchover, Legislative Services Admin

1. Call to Order and Silent Moment of Personal Reflection

Mayor Aalbers called the meeting to order at 1:30 PM.



Councillor Whiting declared a conflict with item 6.5.1.

2. Additions/Deletions to the Agenda

3. Approval of the Agenda

Motion No. 452-2023

Moved By: Councillor Whiting

Seconded By: Councillor Marin

That the Agenda dated December 11, 2023 be approved.

CARRIED

4. Approval of the Previous Meeting Minutes

Motion No. 453-2023

Moved By: Councillor Whiting

Seconded By: Councillor Fagnan

That the Regular Council Minutes dated November 20, 2023 be approved.

CARRIED

5. Business Arising from the Minutes

6. New Business; Department Reports

6.1 City Manager's Office

6.1.1 Startup Lloydminster Agreement

Motion No. 454-2023

Moved By: Councillor Marin

Seconded By: Councillor Fagnan

That Council authorize the City to enter a three (3) year agreement with Startup Lloydminster (Lloydminster and Region Incubator Board) at a cost of \$127,500 in 2024 and \$115,000 in both 2025 and 2026.

Additionally, that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

CARRIED



6.1.2 Proposed Listing Price Amendment - Hill Industrial 7-3 and Parkview 6-2 Redesigned Lots

Motion No. 455-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Marin

That Council approve the amended listing prices for Hill Industrial Phase 7 Stage 3 as per the attached listing price sheet.

CARRIED

Motion No. 456-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Whiting

That Council approve the amended listing price for Lots 87-97, Block 22, Plan 232 1339 in Parkview Estates Phase 6 Stage 2 as per the attached listing price sheet.

CARRIED

6.1.3 Proposed Listing Pricing for Commercial Sites in the Lloydminster Recreation and Event Area

Motion No. 457-2023
Moved By: Councillor Marin
Seconded By: Councillor Whiting

That Council approve the listing price of \$675,000 per acre for the commercial sites within the Lloydminster Recreation and Event Area.

CARRIED

6.2 Office of the City Clerk



6.2.1 2024 Proclamation Requests

Motion No. 458-2023
Moved By: Councillor Whiting
Seconded By: Councillor Fagnan

That Council proclaim the following:

- Lloyd Ex Fair Week from July 10 - 13, 2024;
- Saskatchewan Summer Games Week from July 21 - 27, 2024;
- New Lloydminster Nissan CPCA Finals Week from August 14 - 18, 2024;
- Veterans’ Week from November 5 - 11, 2024.

CARRIED

6.2.2 Neighborhood Sign – Aurora Neighborhood

Motion No. 459-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Whiting

That Council allow Land Division to enter into a Licence of Occupation Agreement with the City of Lloydminster for a neighborhood sign in Aurora Residential neighborhood.

CARRIED

6.3 Chief Financial Officer

6.3.1 Declaration of Eligibility – Saskatchewan Municipal Revenue Sharing Grant for 2024-2025

Motion No. 460-2023
Moved By: Councillor Marin
Seconded By: Councillor Fagnan

That Council confirm that the City of Lloydminster meet the eligibility requirements to receive the Saskatchewan Municipal Revenue Sharing Grant for 2024-2025.

CARRIED



6.3.2 2023 Inactive Utility Accounts Deemed Uncollectible

Motion No. 461-2023
Moved By: Councillor Whiting
Seconded By: Councillor Marin

That Council approve an adjustment to bad debt expense for 23 utility accounts totaling \$1,704.10, as per the attached list of inactive utility accounts deemed uncollectible.

CARRIED

6.3.3 Asset Disposal Policy 134-14

Motion No. 462-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Marin

That Council approve Asset Disposal Policy 134-14.

CARRIED

6.4 Community Development Services

6.4.1 Old Minster Log Church Restoration Project

Motion No. 463-2023
Moved By: Councillor Marin
Seconded By: Councillor Fagnan

That Council authorize Administration to enter into a Partnership Agreement with Richard Larsen Barr Colony Foundation and allocate all funds raised through the partnership to the Old Minster Log Church Restoration Project.

CARRIED

Motion No. 464-2023
Moved By: Councillor Whiting
Seconded By: Councillor Fagnan

That the December 11, 2023 Regular Council Meeting recess for a short break at 2:53 pm.

CARRIED



The December 11, 2023 Regular Council Meeting resumed at 3:05 pm with all members in attendance except Councillor Torresan.

6.4.2 The Olive Tree Homebase Funding Request

Motion No. 465-2023
Moved By: Councillor Marin
Seconded By: Councillor Fagnan

That Council postpone the Olive Tree funding request until the completion of the Housing Needs Assessment and Strategy.

CARRIED

6.4.3 Saskatchewan Housing Corporation 2022 Settlement Municipal Share

Motion No. 466-2023
Moved By: Councillor Whiting
Seconded By: Councillor Fagnan

That Council approve the request to transfer \$14,975.01 from the Social Services and Cemetery Operations Reserve 1-500-550-34150 to the Saskatchewan Housing Corporation to cover the unbudgeted portion of the City's five percent (5%) share of the operating loss for 2022.

CARRIED

6.4.4 Cenovus Energy Hub Request for Additional Funding

Motion No. 467-2023
Moved By: Councillor Marin
Seconded By: Councillor Fagnan

That Council approve the revised project budget for Cenovus Energy Hub Project No. 2074008 (formerly Lloydminster Place) in the amount of \$98,637,719 excluding GST with a contingency of \$2,668,457 excluding GST, to be funded by multiple revenue sources including reserves, grants, and additional borrowing.

CARRIED



Motion No. 468-2023
Moved By: Councillor Marin
Seconded By: Councillor Fagnan

That Council approve the amendment of the PCL Construction Management Inc. contract value in the amount of \$86,665,315 excluding GST to be funded from Capital Project No. 2074008 and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

CARRIED

Councillor Diachuk left the meeting at 4:45 pm.

Motion No. 469-2023
Moved By: Councillor Whiting
Seconded By: Councillor Marin

That the December 11, 2023 Regular Council Meeting recess for a short break at 4:46 pm.

CARRIED

The December 11, 2023 Regular Council Meeting resumed at 4:53 pm with all members in attendance except Councillor Torresan and Councillor Diachuk.

6.4.5 Vic Juba Funding Agreement 2024-2026

Motion No. 470-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Whiting

That Council authorize Administration to enter into a Funding Agreement with Vic Juba Community Theatre at a cost of \$250,000 for 2024 and a 5% increase annually, pending operational budget approval, to be paid over a three-year term commencing January 1, 2024, and ending December 31, 2026, and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

CARRIED



Motion No. 471-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Whiting

That Council authorize Administration to provide the Vic Juba Community Theatre with \$50,000 for a Project Coordinator role to be funded in 2024 on a one-year term with the option to extend for an additional six months at a cost of \$25,000, as outlined in the three-year Funding Agreement for 2024-2026.

CARRIED

Motion No. 472-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Whiting

That Council approve the allocation of \$107,390 from the Recreation & Culture Operating Reserve 1-700-740-34170 to fund the 2024 costs of the Funding Agreement.

CARRIED

6.4.6 Lloydminster Golf & Curling Centre Interim Restaurant Lease

Motion No. 473-2023
Moved By: Councillor Whiting
Seconded By: Councillor Marin

That Council authorize Administration to enter into an interim lease agreement with the Lloydminster Curling Club for food and beverage services within the Lloydminster Golf & Curling Centre at no cost for the 2023-2024 curling season.

CARRIED

Councillor Whiting left the meeting at 5:16 pm.

6.5 Chief of Staff



6.5.1 Standing Offer Agreement for Photography

Motion No. 474-2023
Moved By: Councillor Marin
Seconded By: Councillor Fagnan

That Council approve entering into a standing offer agreement with Videre Images for photography services, up to a maximum of \$15,000 for the year 2024.

CARRIED

Councillor Whiting returned to the meeting at 5:23 pm.

6.6 Operations

6.6.1 Bud Miller All Seasons Park Master Plan

Motion No. 475-2023
Moved By: Councillor Whiting
Seconded By: Councillor Fagnan

That Council adopt the Bud Miller all Seasons Park Master Plan as presented.

CARRIED

7. Bylaws

7.1 Bylaw No. 36-2023 Cemetery Management Bylaw Amendment

Motion No. 476-2023
Moved By: Councillor Marin
Seconded By: Councillor Whiting

That Council grant first reading to Bylaw No. 36-2023, a Bylaw to Amend Bylaw No. 18-2022, Cemetery Management Bylaw.

CARRIED



7.2 Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw

Motion No. 477-2023
Moved By: Councillor Whiting
Seconded By: Councillor Marin

That Council grant second reading to Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw.

CARRIED

Motion No. 478-2023
Moved By: Councillor Whiting
Seconded By: Councillor Marin

That Council grant third and final reading to Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw.

CARRIED

7.3 Bylaw No. 28-2023 Fees and Charges Bylaw

Motion No. 479-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Whiting

That Council grant second reading to Bylaw No. 28-2023 Fees and Charges Bylaw.

CARRIED

Motion No. 480-2023
Moved By: Councillor Fagnan
Seconded By: Councillor Whiting

That Council grant third and final reading to Bylaw No. 28-2023 Fees and Charges Bylaw.

CARRIED



7.4 Bylaw No. 26-2023 Business Licence Bylaw

Motion No. 481-2023
Moved By: Councillor Marin
Seconded By: Councillor Whiting

That Council grant second reading to Bylaw No. 26-2023, Business Licence Bylaw.

CARRIED

Motion No. 482-2023
Moved By: Councillor Marin
Seconded By: Councillor Whiting

That Council grant third and final reading to Bylaw No. 26-2023, Business Licence Bylaw.

CARRIED

7.5 Bylaw No. 31-2023 Repealing Bylaw

Motion No. 483-2023
Moved By: Councillor Whiting
Seconded By: Councillor Fagnan

That Council grant second reading to Bylaw No. 31-2023 Repealing Bylaw.

CARRIED

Motion No. 484-2023
Moved By: Councillor Whiting
Seconded By: Councillor Fagnan

That Council grant third and final reading to Bylaw No. 31-2023 Repealing Bylaw.

CARRIED



7.6 Bylaw No. 32-2023 Repealing Bylaw – Road Closures

Motion No. 485-2023
Moved By: Councillor Whiting
Seconded By: Councillor Marin

That Council grant second reading to Bylaw No. 32-2023 Repealing Bylaw – Road Closures.

CARRIED

Motion No. 486-2023
Moved By: Councillor Whiting
Seconded By: Councillor Marin

That Council grant third and final reading to Bylaw No. 32-2023 Repealing Bylaw – Road Closures.

CARRIED

7.7 Bylaw No. 35-2023 Council Code of Ethics Bylaw

Motion No. 487-2023
Moved By: Councillor Marin
Seconded By: Councillor Whiting

That Council grant first reading to Bylaw No. 35-2023 Council Code of Ethics Bylaw.

CARRIED

8. Mayor/Councillor Reports

8.1 Mayor Report for December 8, 2023

Mayor Aalbers spoke to the items listed on the Mayor's Report attached to the agenda package.

9. Any Other Matters

Mayor Aalbers will be attending the City of Saskatoon GPC meeting December 12, 2023 with the mayor's of Yorkton, Warman and North Battleford to speak to the Via Rail proposal to move the Via rail to the Prairie North CN line.



10. Inquiries from the Media

The media requested to speak with Mayor Aalbers.

Motion No. 488-2023

Moved By: Councillor Whiting

Seconded By: Councillor Fagnan

That the December 11, 2023 Regular Council Meeting recess for a short break at 5:52 PM.

CARRIED

The media interviews were conducted and then the December 11, 2023 Regular Council Meeting reconvened at 6:07 PM.

11. In Camera Session

Motion No. 489-2023

Moved By: Councillor Fagnan

Seconded By: Councillor Whiting

That the December 11, 2023 Regular Council Meeting go into a closed session as per LAFOIP Section 16(1)(a) of LAFOIP.

CARRIED

Motion No. 490-2023

Moved By: Councillor Whiting

Seconded By: Councillor Fagnan

That the December 11, 2023 Regular Council Meeting resume open session at 6:38 PM.

CARRIED



12. Adjournment

Motion No. 491-2023

Moved By: Councillor Marin

That the December 11, 2023 Regular Council Meeting be adjourned at 6:39 PM.

CARRIED

(Sgd. By Gerald S. Aalbers)

MAYOR

(Sgd. By Doug Rodwell)

CITY CLERK